



STAFF REPORT

DATE: June 8, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF MAY 11, 2020

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
May 11, 2020**

ROLL CALL: Roll Call was taken via teleconference at 5:31 p.m. PRESENT: Directors Budge, Harris, Howell, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Absent: Director Kennedy.

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of March 19, 2020
- 2.2 Motion: Approval of the Action Summary of March 23, 2020
- 2.3 Resolution: Approving Sacramento Regional Transit District's Title VI Program (L. Ham)
- 2.4 Resolution: Los Rios Community College District Universal Transit Pass Contract Amendment Ratification (B. Bernegger)
- 2.5 Resolution: Approving the First Amendment to the Agreement with the County of Sacramento for Discount Purchase and Sale of Prepaid Fare Media (B. Bernegger)
- 2.6 Resolution: Approving the First Amendment to the Flexible Plan Allowing Over-the-Counter Expenses Without a Prescription (S. Booth/S. Valenton)
- 2.7 Resolution: Authorizing the Execution of the Low Carbon Transit Operation Program Project(s), and Certifications and Assurances, and Submittal of Project Nominations and Allocation Requests to Caltrans for Fiscal Year 2019/20 (B. Bernegger)
- 2.8 Resolution: Awarding a Contract for Rental and Service of Waste and Recycling Containers to Allied Waste Services of North America LLC Doing Business as Republic Services of Sacramento (D. Cook)
- 2.9 Resolution: Delegating Authority to the General Manager/CEO to Execute a Lease Agreement with Paratransit, Inc. for Office and Parking Space for Up to Three Years (B. Bernegger)

- 2.10 Resolution: Authorizing the General Manager/CEO to Submit and Execute Federal Transit Administration Grants for Cares Act Funds (B. Bernegger)
- 2.11 Resolution: Approving the Fourth Amendment to the Contract to Provide and Install Fare Vending Machines with Scheidt & Bachmann USA, Inc. (L. Ham)
- 2.12 Resolution: Approving the Fifth Amendment to the Fiscal Year 2020 Capital Budget (J. Johnson/B. Bernegger)
- 2.13 Resolution: Approving the Contract with the County of Sacramento for Sheriff's Work Project (D. Cook)
- 2.14 Resolution: Conditionally Approving the Extension of the Collective Bargaining Agreement between the Sacramento Regional Transit District and the International Brotherhood of Electrical Workers for a One-Year Terms of April 1, 2020 – March 31, 2021 (S. Booth/S. Valenton)
- 2.15 Resolution: Delegation of Authority to the General Manager to Amend the Contract for Services with the City of Elk Grove to Operate E-Tran and E-Van Services (B. Bernegger)
- 2.16 Resolution: Delegating Authority to the General Manager/CEO to Execute the Third Amendment to the Purchase and Sale Agreement with Catalyst Development Partners for the Sale of Calvine Road and Auberry Drive (B. Bernegger)

Chair Hansen thanked Staff for working with Paratransit, Inc on the lease of space agreement, and hopes to continue the partnership between the two organizations.

ACTION: APPROVED - Director Budge moved; Director Howell seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Noes: None. Abstain: None. Absent: Director Kennedy.

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

- 5.1 Public Hearing: Preliminary FY 2021 Operating and Capital Budgets (B. Bernegger)

- A. Accept Public Comment on the Sacramento Regional Transit District Preliminary FY 2021 Operating and Capital Budgets; and

B. Motion: To Continue the Public Hearing to June 8, 2020

Brent Bernegger provided an overview of the proposed preliminary budget for Fiscal Year (FY) 2021 which was released on April 8th for public review. Mr. Bernegger provided an update of the budget which described information pre-COVID-19 as well as a COVID-19 revised budget.

Director Schenirer asked staff to bring back a list of assumptions on how staff concluded the State and Local dollar amounts they presented in the revised budget.

Two electronic comments were received prior to the meeting. The full comments were read into the record. They are summarized below:

- 1) Mike Barnbaum – Mr. Barnbaum acknowledged that budget cuts were needed to balance a budget. He suggested items such as reducing employee overtime, reducing and eliminating travel and third-party contracts. He also suggested that Staff work with its congressional delegation to pass a second stimulus package.
- 2) Helen O’Connell – Ms. O’Connell would like this item tabled until June because of the lack of ability to get public comment.

Mr. Li reiterated that SacRT will be able to continue with the plan to have a \$5 million-dollar budget surplus, if no significant liability settlement occurs. For FY 21, SacRT is assuming a full-service level, keeping all manpower and giving employees a 3% increase as well as adding new service (SmaRT Ride).

Chair Hansen requested that Staff push out the link to the Board Meeting through social media, so more members of the public can provide written comments before the meeting.

ACTION: APPROVED - Director Hume moved; Director Howell seconded approval to continue the Public Hearing to June 8, 2020. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Noes: None. Abstain: None. Absent: Director Kennedy.

6. **PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

Three electronic comments were received prior to the meeting. The full comments were read into the record. They are summarized below:

- 1) Mike Barnbaum – Mr. Barnbaum asked the Chair to adjourn the meeting in memory of Director Schenirer’s mother who had recently passed. Mr. Barnbaum also provided information on the Sacramento Metropolitan Area Rail & Transit Advocates and Sacramento Transit Riders Union meetings. He also noted that the upcoming San Joaquin Joint Powers Authority meeting will be held on May 29th.
- 2) Jeffery Tardaguila – Mr. Tardaguila wanted to know if his comments would

be read, he likes seeing two cars on the Gold Line, concerned about departure times at Sacramento Valley Station (SVS), a broken Connect Card terminal at SVS, detours and construction, and reminded the Board about various items he had asked about in the past.

- 3) Ayana Looney – Ms. Looney asked for a refund because she purchased a Connect Card monthly pass, and has been unable to use it.

Chair Hansen asked staff to bring back a policy to provide some level of refund or extension for those that purchase monthly passes.

Mr. Bernegger noted that Staff anticipated receiving requests for refunds and Staff sent an e-mail blast to all Connect Card users, letting them know how to stop their monthly auto-loads.

Director Budge requested that if the Board physically attends the June 8th Board meeting, that requested that staff provide SacRT face masks.

7. NEW BUSINESS

8. GENERAL MANAGER'S REPORT

8.1 General Manager's Report

- a. Preliminary Customer Survey Results
- b. Employee Survey Results
- c. Paratransit, Inc. Special Board Meeting (March 27) – (Hume)
- d. San Joaquin Joint Powers Authority Meeting (March 27) Report – (Hume)
- e. Sacramento-Placerville JPA Meeting (May 11) – Written Report by Director Budge
- f. SacRT Meeting Calendar

Mr. Li noted that SacRT launched, in partnership with Yolobus, Electrify America and others, new electric zero-emission Causeway Connection service connecting UC Davis main campus with the UC Davis Medical Center. The service launched with a modified schedule because of the pandemic. SacRT also deployed the first three Wi-Fi buses in communities to support distance learning efforts during the pandemic. A total of 10 buses are committed to this project for 60 days in partnership with the California Transportation State Agency.

Mr. Li noted that SacRT is taking the necessary steps to ensure the safety of riders, employees and the public. SacRT has worked with the California Office of Emergency Services to implement best practices for stopping the spread of COVID-19. SacRT has not had one confirmed COVID-19 case among its employees to date.

Mr. Li noted that staff is working on a service restoration plan, with multiple scenarios, depending on how quickly the economy opens.

Director Harris noted that there was a problem with the parking location of the Wi-Fi bus in South Natomas and wondered whether that had been resolved. Mr. Li indicated that the South Natomas Library invited SacRT to park in their parking lot, and because we were invited to do so, the bus was moved to that location. Olga Sanchez-Ochoa explained that SacRT is in the process of getting all of the rights of entry for the buses to park; however, in the meantime, when invited to park in certain parking lots, the bus operators are doing so.

Director Hume wanted to know the general morale of the drivers and whether they are taking precautions themselves. Mr. Li noted that originally the operators were not concerned with the spread of the virus; however, they have now realized that social distancing is necessary, and some have moved into the Board Room to distance. The Board Room has been made an alternate operator's break room so that they are not all sitting together.

Laura Ham provided preliminary results of the Origin and Destination Survey (Passenger Survey). SacRT hired a survey firm to conduct the survey, which is required every five years by the Federal Transit Administration. The survey focuses on travel patterns, purpose and demographics. Ms. Ham noted that because of the shelter in place order the survey was not completed; however, she is hopeful that the survey will be completed Fall. Customers were asked to rate SacRT in several categories, and Ms. Ham shared those preliminary results. Staff anticipates coming back to provide the Board with a more thorough presentation once the survey is complete.

Shelly Valenton introduced the SacRT Employee Survey item. Ms. Valenton noted that the results of the survey will establish a base line for tracking SacRT performance in employee engagement and satisfaction. SacRT engaged consultant, C. Robinson & Associates, to engage and perform the survey.

Conchita Robinson shared the current status of the employee survey program. The survey was held from February 24th - February 29th at all locations from 4:00 a.m. – 10:00 p.m. for all employees. Employees could take the survey online, on paper, or by electronic tablets. Five hundred ninety-two (592) employees took the survey (60% of the employee base). Ms. Robinson reviewed each of the questions and their responses by percentages and union groups. There was an opportunity to provide open-ended comments, which the consultant sorted based on feedback. The next step is to take the data and share the results of the survey with Focus Groups (employees who volunteered to help SacRT improve) and to develop a plan of action.

The Clerk read the written report provided by Director Budge for the Sacramento-Placerville Transportation Corridor Joint Powers Authority into the record. Director Budge reported that she had inadvertently left Director Sander out of the report, but he was in attendance.

Director Howell noted that the trail that Director Budge noted in the report is located in

El Dorado County.

9. **REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**
10. **CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**
11. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**
12. **RECESS TO CLOSED SESSION**

The Board recessed to a virtual Closed Session at 6:35 p.m.

Roll Call was taken via teleconference: PRESENT: Directors Budge, Harris, Howell, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Absent: Director Kennedy.

13. **CLOSED SESSION**

13.1 Public Employee Performance Evaluation
Pursuant to Gov. Code Section 54957

- 1) Title: General Manager/CEO

14. **RECONVENE IN OPEN SESSION**

15. **CLOSED SESSION REPORT**

There was no Closed Session Report

16. ADJOURN

As there was no further business to be conducted, the meeting was adjourned at 7:05 p.m.

STEVE HANSEN, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary